Institutional Sessions
Educational Contacts by Participant Status

2003/2004
2002/2003
Seaches by Purpose

Librarian Performed Literature Searches
The library is authorized to charge expenditures to its operating budget equal to the balance in the Crossmatch (310100) account.

<table>
<thead>
<tr>
<th>$1,669,220</th>
<th>712</th>
<th>5,243</th>
<th>5,935,278</th>
<th>TOTAL EXPENDITURES</th>
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<tbody>
<tr>
<td>$ 6,174,932</td>
<td>$ 722</td>
<td>$ 243,940</td>
<td>$ 599,000</td>
<td>TOTAL OPERATING</td>
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<tr>
<td>$ 0</td>
<td>$ 0</td>
<td>$ 0</td>
<td>700 - Miscellaneous</td>
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<tr>
<td>63.711</td>
<td>0</td>
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<td>$ 0</td>
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<td>49.9'16</td>
<td>3.211</td>
<td>$ 0</td>
<td>600 - Outside Services</td>
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<td>13.7'0</td>
<td>15.7'0</td>
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<td>Library Crossmatch Account</td>
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<tr>
<td>109.9</td>
<td>427</td>
<td>5.295</td>
<td>300 - Supplies</td>
<td></td>
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<tr>
<td>514,424.78</td>
<td>81.0</td>
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<td>300 - Supplies</td>
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<tr>
<td>187.925</td>
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<td>0</td>
<td>200 - Print Deposits</td>
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<tr>
<td>5854.326</td>
<td>0</td>
<td>0</td>
<td>100 - Stakes</td>
<td></td>
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</table>

Beginning Balance $1,669,220 827,888 5,935,278

Expenditures for Fiscal Year 2003/2004

Raymond H. Mulford Library
### Total Expenditures

<table>
<thead>
<tr>
<th></th>
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<td>0</td>
</tr>
</tbody>
</table>

### Total Operating

- 960 - Transaction
- 900 - Equipment
- 700 - Miscellaneous
- 600 - Other Services
- 500 - Indirect Services
- 400 - Travel & Entertainment
- 300 - Supplies

### Total Personnel

- Payroll Accruals
- 200 - fringe benefits
- 100 - Salaries

### Beginning Balance

<table>
<thead>
<tr>
<th>8105/93/93</th>
<th>8199/34</th>
<th>88/54/82</th>
<th>88/2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>118,987</td>
<td>71,769</td>
<td>4,591</td>
<td>7,539</td>
</tr>
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<td>118,987</td>
<td>71,769</td>
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</tr>
<tr>
<td>118,987</td>
<td>71,769</td>
<td>4,591</td>
<td>7,539</td>
</tr>
</tbody>
</table>

**Expenditures for Fiscal Year 2003/2004**

Educational Technology Services
Raymon H. Mulford Library
Staff Changes – 2002-2003

Library Services

Andrea Oliver resigns as a Reference Librarian in August 2003
Mary Houston retired as LMTA2 in October 2003
Holly Morse is hired as a Reference Librarian in February 2004
Brooks Fowler resigns as LMTA1 in June 2004
Branden May resigns as LMTA1 in June 2004
Patrick Wasserman hired as LMTA1 in October 2003
Christopher Tex hired as LMTA1 in November 2003

Student Staff

Zia Khan hired for Circulation Services – July-October 2003
Melanie Tadayesky hired for Circulation Services – July-August 2003
Adhineta Sudnagunta hired for Circulation Services – August-October 2003
Erik Bork hired for Circulation Services – September-December 2003
Shannon Burt hired for Circulation Services – October-November 2003
Shannon Wilson hired for Circulation Services – January-May 2004
Christopher Jones hired for Circulation Services – February-May 2004
# Raymon H. Mulford Library Staff

Effective June 30, 2004

<table>
<thead>
<tr>
<th>Name</th>
<th>Service Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administration</strong></td>
<td></td>
</tr>
<tr>
<td>David W. Boilard, A.M.L.S. Director</td>
<td>October 8, 1991</td>
</tr>
<tr>
<td>Assistant Professor – Department of Family Medicine</td>
<td></td>
</tr>
<tr>
<td>Adjunct Assistant Professor, School of Allied Health</td>
<td></td>
</tr>
<tr>
<td>Ginger Bieniek Administrative Assistant</td>
<td>May 12, 1980</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Library Services</strong></td>
<td></td>
</tr>
<tr>
<td>Jonathan Hartmann, M.L.S. Outreach Librarian</td>
<td>January 3, 1994</td>
</tr>
<tr>
<td>Instructor, Department of Medicine</td>
<td></td>
</tr>
<tr>
<td>P. Scott Lapinski, M.S. Digital Services Librarian</td>
<td>December 1, 1997</td>
</tr>
<tr>
<td>Instructor, Department of Pediatrics</td>
<td></td>
</tr>
<tr>
<td>Barbara A. McNamee, A.M.L.S. Assistant Director for Library Services</td>
<td>February 12, 1996</td>
</tr>
<tr>
<td>Instructor, Department of Occupational Therapy</td>
<td></td>
</tr>
<tr>
<td>Jolene Miller, M.L.S. Education/Reference Librarian</td>
<td>November 1, 1995</td>
</tr>
<tr>
<td>Instructor, Department of Physician Assistant Studies</td>
<td></td>
</tr>
<tr>
<td>Marlene A. Porter, M.L.S. Head of Information Services</td>
<td>April 29, 1992</td>
</tr>
<tr>
<td>Instructor, Department of Family Medicine</td>
<td></td>
</tr>
<tr>
<td>David Remaklus, M.B.A. Manager of Access &amp; Business Services</td>
<td>July 18, 1988</td>
</tr>
<tr>
<td>Sheryl R. Stevens, M.S.L.S. Head of Bibliographic Control</td>
<td>September 1, 1993</td>
</tr>
<tr>
<td>Instructor, School of Nursing</td>
<td></td>
</tr>
<tr>
<td>Lonnette Buczko Assistant Manager, Business &amp; Access Services</td>
<td>January 29, 1990</td>
</tr>
</tbody>
</table>
Darcy Chears  
Serials Assistant  
January 19, 1993

Elizabeth Fabian  
Interlibrary Services Assistant  
December 7, 1986

Lana Fish (.50 F.T.E.)  
Access Services Assistant  
February 2, 1995

Janice Flahiff (.50% F.T.E.)  
Reference Associate  
August 23, 1999

Brooks Fowler (.50% F.T.E.)  
Access Services Assistant  
July 2002

Davida Freeborn (.50% F.T.E.)  
Access Services Assistant  
January 2003

Branden May (.50 F.T.E.)  
Access Services Assistant  
October 2001

Holly Morse (.50% F.T.E.)  
Technical Services Librarian  
February 2004

Mary Shadix (.50 F.T.E.)  
Access Services Assistant  
September 24, 1995

Carolin Sterling  
Reference Associate  
June 7, 1999

Christopher Tex (.50% FTE)  
Access Services Assistant  
March 2003

Patrick Wasserman (.50% F.T.E.)  
Access Services Assistant  
October 2003
Library Advisory Committee
FY 2003-2004

Martin Rice, Ph.D. (Chairman)
Nicholas Chiaia, Ph.D
Abid Khan, M.D.
David Boilard, A.M.L.S. (ex-officio)
Ray Brinker, M.D.
Keith Crist, Ph.D.
Ronda Hercher, M.D.
Katherine Busby (medical student)
Jeffrey Jablonski, Ph.D. (ex-officio)
Paul Lehmann, Ph.D.
Barbara McNamee, A.M.L.S. (ex-officio)
John McSweeney, M.D.
Nikolai Modyanov, Ph.D.
Sue Idczak, M.S.N., R.N.

Meeting Dates:
October 27, 2003
February 27, 2004
July 12, 2004

Minutes of the Library Advisory Committee meetings are available upon request in the Raymon H. Mulford Library administrative office.
Gifts To The
Raymon H. Mulford Library

The Library would like to thank the following individuals for their generosity in donating cash gifts:

Mr. & Mrs. Charles W. Goddard
North Canton, OH

Thomas E. Young
Raleigh, NC

Mrs. Robert T. Tidrick
New Mexico

David W. Boilard, A.M.L.S.

Jolene Miller, M.L.S.

The Library thanks the following individuals for their thoughtfulness in donating needed books and periodicals to its collection:

Paul Lehmann, Ph.D.
Department of Microbiology
Medical College of Ohio
FY 2003-04

David W. Boilard, A.M.L.S., M.P.H.
Director of the Library
Assistant Professor of Family Medicine; Adjunct Assistant Professor of Allied Health

Service
Medical Library Association (MLA)
Association of Academic Health Science Libraries/AAMC
Midwest Chapter of the Medical Library Association
Greater Midwest Chapter of the National Network of Libraries of Medicine
American Medical Informatics Association
Ohio Health Science Library Association
OhioLINK
Library Advisory Committee
Ohio Public Health Association
Toledo Area Library Association
Medical College of Ohio
Curriculum Committee (School of Medicine – Standing)
Library Advisory Committee – ex officio (Standing)
Interviewer for Medical School Student Applicants (16 students)
Faculty Club Board of Directors

Continuing Education
"Reading Between the Lines: Focusing on Health Information Literacy”
MLA CE Teleconference, September 2003
"Launching a Public Digital Archive” MLA CE, May 2004

Teaching – Education
"Integrative Pathophysiology” PBL Facilitator – 2 blocks 34 contact hr. SOM-1
"Integrative Pathophysiology – Informatics,” Lecturer 1 contact hr. SOM-1
“Health Literacy” – Lecturer (Physician Patient and Society) 1 contact hr. SOM-1
“Personal Information Management” elective, Lecturer 6 contact hr. SOM-4
Co-Coordinator, “Community Oriented Primary Care” for Residents, Dept. of Family Medicine (three days of sex education to 8th grade at Jones Jr. High School, twice annually)

Meetings
Association of Academic Health Science Libraries – Association of American Medical Schools Annual Meeting, Washington, D.C. – November 2003
Medical Library Association annual meeting, Washington, D.C., - May 2004

Publications, Presentations, Grants
“Health Literacy Session” video presentation in “Reading Between the Lines: Focusing on Health Information Literacy” – MLA satellite teleconference, September, 2003

Community Service
Vice-Chair - Board of Directors, Comprehensive Addiction System Services (COMPASS)
Executive Committee, COMPASS Corporation for Recovery Services
Northwest Ohio Health Literacy Task Force
“Tar Wars” – 1 hour presentation to 5th grade at LaGrange Elementary School for Dept. Family Medicine
Janice M. Flahiff, M.L.S.,
Reference Librarian (half-time)

Service
Medical Library Association (MLA)
Continuing Education
“Electronic Collection Development for Health and Medicine”
“Training for Hand Searchers (in EBM)” MLA CE, January –February 2004
“Expert Searching” MLA CE, March 10, 2004
“Sanford Map Training” [OhioLINK Web based] - 1 hours, July 7
Meetings
OhioLINK Update (Owens Community College), November, 2003
Teaching
CINAHL - 1 block, (1.5 contact hr)
Publications, Presentations, Grants
Book Reviews:
“Coping with Chronic Obstructive Pulmonary Disease” Library Journal, 10/1/2003, 128(16):108, 1/8p

Jonathan Hartmann, M.L.S.
Outreach Librarian
Instructor, Department of Medicine

Service
Medical Library Association
Academy of Health Information Professionals
Midwest Chapter of the Medical Library Association
Ohio Coordinator - Government Relations Committee
Ohio Health Sciences Library Association
Medical College of Ohio – School of Medicine
Interviewer for medical school student applicants (19)
Continuing Education
“Writing and Editing for Peer-Reviewed Library Journals” MLA CE, May 2004
Teaching
"Integrative Pathophysiology" PBL Facilitator – 2 blocks 34 contact hr. SOM-1
“Personal Information Management” elective, Lecturer 6 contact hr. SOM-4
"Medical Applications of Computers" Lecturer (5 sessions), 10 contact hr. AHEC
Findlay, OH - October 2003 for AHEC
MEDLINE/PubMed/EndNote/CINAHL Lecturer 7 contact hr. Preceptors
“CINAHL for Clinical Nursing Groups” Lecturer 4 contact hr. Various
“CINAHL for GEMINI MSN Students” Lecturer 4 contact hr. SON
"Introduction to PDAs" Lecturer, Bryan, OH - July 2003 1 contact hr. GRAD
1.5 contact hr. Preceptors
“PDA Applications in Nursing Education” Lecturer
“Nursing Orientation - CINAHL and Library Services” Lecturer

P. Scott Lapinski, M.S.
Computer Services Librarian
Instructor, Department of Pediatrics

Service
American Society Of Information Science and Technology (ASIS&T)
ListProc moderator/administrator for ASIS SIGPUB_L
Michigan Chapter of ASIS&T
Chapter Chair
Other
Participation in Interview & Report for University of Maine “Library Certificate” student
Prepare Practicum with Kent State MLIS Student, Carolin Sterling; Identify Digital
Repository Project, and submit required documentation
Medical College of Ohio
“Integrative Pathophysiology” -Maintain PBL Facilitator’s web submission form
Web Overview Group
Monitor News Hound
Department of Pediatrics:
Create Residency Access Database of Statistics
Develop system for collating data stored on residents’ PDA’s
Manage Pediatrics website with updates throughout the year
Update and convert Residency Schedule to E-Paper; keep file updated on webpage

Continuing Education
Self-instructed: software skills to develop Digital Archives (DSpace) solution for MCO. (e.g.,
PostgreSQL and TomCat Java interpreter/web server )

Teaching
“Personal Information Management” elective, Lecturer 6 contact hr. SOM-4

Meetings
EDUCAUSE: November 4–7, 2003 - Anaheim, California

Barbara A. McNamme, A.M.L.S.
Assistant Director for Library Services
Instructor, Occupational Therapy, School of Allied Health

Service
Academic Library Association of Ohio (ALAO)
HealthWeb
Orthopaedics page editor
OhioLINK
OhioLINK Cooperative Information Resource Management Committee (CIRM)
CIRM Liaison to Health Sciences Subject group
Medical College of Ohio
Medical College Hospital Operations Leadership Team (OLT)
MultiCultural Advisory Committee (Standing)
Library Advisory Committee - ex officio (Standing)
Joint Commission Survey 2004 Information Management Committee
MCO Monitor Intranet Team
MCO Monitor NewsHound

Continuing Education
“Service Amidst Shortage: Strategic Considerations and Operational Challenges” presented by the Health Care Advisory Board, Medical College of Ohio, January 23, 2004.

Teaching
"Integrative Pathophysiology" PBL Facilitator 16 contact hr. SOM-1
“Personal Information Management” elective, Lecturer 6 contact hr. SOM-4

Meetings

Presentations/Papers/Posters/Research

Awards:
“Leadership Scholarship” from Association of Academic Health Libraries - AAMC

Jolene M. Miller, M.L.S.
Reference/Education Librarian
Instructor, Department of Physician Assistant Studies

Service
Medical Library Association
Academy of Health Information Professionals, Senior Member
Midwest Chapter of the Medical Library Association
Academic Library Association of Ohio
Research and Publications Committee

Medical College of Ohio
Institutional Review Board (Standing)
Department of Physician Assistant Studies
Admissions Committee
Curriculum Committee
Scholarly Project Coordinator
Interviewer of applicants to the Physician Assistant Studies Program
Graduate School
Graduate School Representative for MSN thesis defense

Continuing Education
“Reading Between the Lines: Focusing on Health Information Literacy” MLA CE Teleconference, September 2003
Clinical trials compliance audioconference, MCO, October 2003
Informed consent/assent lecture, The Toledo Hospital, October 2003
Human subject protection lecture, University of Toledo, November 2003
Specimen banking lecture, The Toledo Hospital, November 2003
Curriculum mapping workshop, Bowling Green State University, December 2003
Expert searching teleconference, MLA CE, March 2004
Research databases and repositories audioconference, MCO, April 2004
Information literacy assessment workshop, Bowling Green State University, April 2004

**Teaching**
- Integrative Pathophysiology, Small-Group Facilitator
  - 34.0 contact hr. M-1
- Integrative Pathophysiology, Guest Lecturer
  - 1 contact hr. SOM-1
- Personal Information Management* elective, Coordinator and Lecturer
  - 18 contact hr. SOM-4
- Introduction to Nursing Agency, Guest Lecturer
  - 5 contact hr. SON
- Nursing Research, Guest Lecturer
  - 7.5 contact hr. SON
- Environmental and Occupational Health Research, Guest Lecturer
  - 2 contact hr. Grad
- Literature search training for incoming students
  - 1 contact hr. Various
- Campus training (MEDLINE, Cite Verification, EndNote)
  - 7.5 contact hr. Various
- Educational consults for students
  - 14.1 contact hr. Various

**Student Advisor**
Kimberly Hills, Department of Physician Assistant Studies, “Limbal Stem Cell Transplantation for the Treatment of Corneal Damage: A Review of the Literature”

**Publications, Presentations, Grants**

**Meetings**
OhioLINK Regional Briefing, Owens Community College; November 12, 2003

**Community Service**
“Careers in library and information science;” staffing a roundtable at the American Association of University Women-Toledo Chapter’s annual Transitions conference, January 24, 2004

*Holly W. Morse, M.L.I.S.*
Technical Services Librarian (half-time; entry level)

**Service**
- American Library Association
- Medical Library Association
- Midwest Chapter of the Medical Library Association

**Continuing Education**
- Anti-Harassment Training Program, August 2004
- MCO new employee training, February 2004

*Marlene A. Porter, M.Ln.*
Head of Information Services
Instructor, Family Medicine Department

**Service**
- American College and Research Libraries
- American Library Association
- Medical Library Association
- Public Services Section
  - Chair, May, 2004 – Present
Information Management Education Special Interest Group
Continuing Education Committee, May, 2002 – Present
Web-based Learning Taskforce, May, 2003 – Present
Independent Reading Program Subcommittee, May, 2003 – Present
Midwest Chapter of the Medical Library Association
Academic Library Association of Ohio
Ohio Health Sciences Library Association
Communications Committee
Secretary (June, 2000 – June, 2004)
OhioLINK
User Services Committee
Volunteer Presenter for OhioLINK Regional Briefing
Website Design Subcommittee
Web-based Bibliographic Management System Subcommittee, 2004
WebRef Subject Queue Task Force, 2003 – Present
Medical College of Ohio
Faculty Senate Representative, Dept. of Family Medicine
Interviewer for Medical School Student Applicants
Faculty Club
Faculty Club Board
Treasurer – January, 2004
Continuing Education Advisory Committee (Standing)
Institutional Review Board - alternate (Standing)

Continuing Education
“Reading Between the Lines: Focusing on Health Information Literacy” MLA CE
Teleconference, September 2003
“Evidence Based Medicine for Librarians” MLA CE, November 2003
EBSCO Administrative Training, January 2004
“Student Learning Assessment in the Library” Workshop, April, 2004
“Medical Subject Headings (MeSH) for Searchers,” MLA CE, May 2004

Teaching
“Integrative Pathophysiology” PBL Facilitator - 1 block 16 contact hr. SOM-1
“Integrative Pathophysiology,” Informatics Lecturer 1 contact hr. SOM-1
“Personal Information Management” Lecturer (elective) 6 contact hr. SOM-4
BSN Research – CINAHL, Guest Lecturer 16 contact hr. SON-2
Campus Training (MEDLINE, CINAHL, Cite Verification, EndNote) 1.75 contact hr. Various

Meetings
OhioLINK WebRef Subject Queue Task Force Meeting, Cleveland, OH, August, 2003
Ohio Health Sciences Library Association Fall 2003 Meeting, Dayton OH, October 2003
OhioLINK Regional Briefing, Toledo, OH, November 2003
OhioLINK Web-based Bibliographic Management System Subcommittee meeting, Columbus OH, January 2004
Ohio Health Sciences Library Association Spring 2004 Meeting, Columbus, OH, April 2004
Medical Library Association Annual Meeting, Washington, DC, May, 2004
OhioLINK User Services Committee meetings, Columbus, OH, monthly 2003 – 04

Sheryl R. Stevens, M.S.L.S.,
Head of Bibliographic Control
Instructor, School of Nursing
Service
Medical Library Association
   Academy of Health Information Professionals (Distinguished Level)
   Nursing and Allied Health Section
   Technical Services Section
Midwest Chapter/Medical Library Association
   President-Elect (elected office)
   Member, Executive Board
American Library Association
Association for Library Collections & Technical Services/American Library Association
North Atlantic Serials Interest Group
Health Sciences OCLC Users Group
Metropolitan Detroit Medical Library Group
OhioLINK Database Management Standards Committee

Continuing Education
Seminar preceding the Charleston Annual Conference on Book & Serials Acquisitions, November 2003 (Charleston, SC), "From Selection to Access: Optimizing the Collections & Technical Services Workflow"
"Library Directors: Knowledge, Skills, & Career Paths" MLA CE course, Washington, DC, May 2004

Meetings
Charleston Annual Conference on Book & Serials Acquisitions, Charleston SC, November 2003
Medical Library Association/Midwest Chapter Executive Board Meeting, Chicago, March 2004
Medical Library Association Annual Meeting, Washington, DC, May 2004
Metropolitan Detroit Medical Library Group Summer Meeting, Troy MI, June 2004

Publications, Presentations, Grants