Library Assessment Committee

Notes: January 19, 2009

Committee Members Present:

Marlene Porter, Laura Kinner, Sheryl Stevens, Mark Horan, Daniel E. Feinberg

meetings will be held Tuesdays, twice a month at 9am CL 1009

- Notes approved from last meeting
- Per library assessment survey, if we go through the Institutional Research dept. (IR), we are limited to how many surveys we do and how many questions that will be listed.
- Marlene proposes 15 questions:
  - 5 questions to the Institutional Research Department
  - 10 Questions for the in-house survey.
- Put up ten questions in a library survey for a week on the web
  - Does IR only do two surveys a year?
  - National survey of student engagement is typical
  - Student assessment survey
- Medical campus at one time did a 100 question survey, but was too excessive.
- Give option of additional comments for questions/comments
- Look at:
  - Library services
  - Faculty and staff
  - Instruction
  - Research
- Faculty vs student surveys have to differ.
- Results are critical but may depend on marketing.
  - Internal handouts with paper slips to be distributed at the desk.
  - Pop-up reminder to complete the survey on library computers?
- Structure of Survey: look at libqual
- Survey
  - Service:
    1. Who are you? (faculty, staff, undergrad, grad)
    2. Are the library hours sufficient?
    3. Circulation
    4. Reference
  - Environment (excellent to poor)
    1. Lighting
    2. Group Study
    3. Quiet Study
    4. Inviting environment
    5. Signage, directional, ease of navigation, physical, website
  - Resources
    1. Availability
- Realize putting together summary document for evaluation