Committee Members

Present:  Marlene Porter, chair; Thomas Atwood, Valerie Brown, Jolene Miller, Elaine Reeves, Dave Remaklus

Absent:  Laura Kinner

I. Minutes

A. Minutes for the February 2012 will be approved via email.

B. All minutes are maintained on the L:\ drive as well as the Assessment LibGuide

C. J. Miller asked if the committee needed a secretary to take minutes, so that M. Porter didn’t need to be responsible for them. It was decided that members would take turns maintaining minutes for the committee. J. Miller volunteered to take minutes for this meeting.

II. Library Survey for Spring 2012

A. M. Porter distributed copies of the survey, the data entry form, and the preliminary analysis of the survey results. She thanked Mary Shadix and Christy Lloyd at Mulford for entering the data from the paper forms into the Google doc.

B. Raw data for the survey is available at L:\Assessment Committee\Surveys\Spring 2012

C. ACTION ITEM: M. Porter will do further analysis (such as breaking out Carlson and Mulford).

D. ACTION ITEM: At the next Library Assessment Committee meeting (April 17), we will analyze the comments for themes to guide decision-making.

   i. Discussion of the possibility of using a word cloud of the comments as a way to share the survey results (blog post, report, etc.). T. Atwood knows web sites that do this.

E. We discussed the need for an online survey tool that the Libraries can use. Institutional Research helped with our survey in 2010, but if we use their software, we need to rely on them to set up the survey, etc. If we had access to SurveyMonkey (http://www.surveymonkey.com/) or another online survey tool, we could more easily create and run our own surveys. E. Reeves said that this would be helpful for her to survey the international students about their use of the library for materials to improve their English language skills.

   i. ACTION ITEM: M. Porter will check to see if the Libraries could purchase a license for SurveyMonkey or another online survey tool.

F. LONG-TERM ACTION ITEM: Run the survey again next spring, to check for improvements, changes in usage patterns, etc.

III. New Items

A. M. Porter addressed the possibility of doing LibQual+ (or LibQual+ Lite) next year.

   i. ACTION ITEM: when did we (each library) last do LibQual+? Did Carlson do it since 2004?
minutes submitted by
Jolene Miller
20 March 2012