Setting up UptoDate for Access Remotely, Tablets, Phones, and Laptops

Due to some changes, a personal account is now required to get remote access to UptoDate and the account must be created on either Main Campus or the Health Science Campus. Once created, every 90 days re-authentication (saying, yes this is my account!) must happen or a new account must be created. We strongly encourage you to create the account using a personal laptop or computer.

**Tip:** Do you have an account with UptoDate? If you are not sure, an easy way to check is to go UptoDate from the Mulford website (www.utoledo.edu/library/mulford). If you see a blue and/or an orange subscribe box or green UptoDate box in the upper right hand part of your screen, **scroll up slightly** and click on **login** with your personal account information. If you cannot get into UptoDate, follow the steps below from either the Health Science Campus, Main Campus, or UTMC, or ProMedica!

**Step 1:** With a personal computer from any UT Campus, go to the Mulford Library Website (www.utoledo.edu/library/mulford) and click on UptoDate. If you are at ProMedica, go the ProMedica library website and click on UptoDate. Below is a picture of how to access UptoDate from the Mulford Library website.
Step 2: Click on the register button! **Note:** the register and login buttons are separate.

Step 3: Complete *only the required fields* and use your *University of Toledo email address* on the screen below.

Step 4 - Re-authentication – *Every 90 days:* you will get an email reminding you to “check-in” from a personal device to keep your account active.

If you have any questions about creating an account, please contact Margaret Hoogland ([margaret.hoogland@utoledo.edu](mailto:margaret.hoogland@utoledo.edu)) or call 419.383.4214.

For *existing UptoDate account issues*, please contact UptoDate directly by calling 1.800.998.6374 or by emailing [customerservice@uptodate.com](mailto:customerservice@uptodate.com)