Due to some changes, a personal account is now required to get remote access to UptoDate and the account must be created on either Main Campus or the Health Science Campus. Once created, every 90 days re-authentication (saying, yes this is my account!) must happen or a new account must be created. We **strongly encourage** you to create the account on either the Main Campus or the Health Science Campus using a personal laptop.

**Tip**: Do you have an account with UptoDate? If you are not sure, an easy way to check is to go to UptoDate from the Mulford website (www.utoledo.edu/library/mulford). If you see a blue and/or an orange subscribe box or green UptoDate box in the upper right hand part of your screen, **scroll up slightly** and click on **login** with your personal account information. If you cannot get into UptoDate, follow the steps below from either the Health Science Campus or Main Campus to register!

**Step 1**: With a **personal** computer on the Health Science Campus or Main Campus, go to the Mulford Library Website (www.utoledo.edu/library/mulford) and click on UptoDate.
**Step 2:** Click on the register button! **Note:** the register and login buttons are separate.

**Step 3:** Complete only the required fields and use your *University of Toledo email address* on the screen below.

**Step 4 - Re-authentication – Every 90 days:** you will get an email reminding you to “check-in” from a personal device to keep your account active.

If you have any questions about creating an account, please contact Margaret Hoogland (margaret.hoogland@utoledo.edu) or call 419.383.4214.

For existing *UptoDate account issues*, please contact UptoDate directly by calling 1.800.998.6374 or by emailing customerservice@uptodate.com