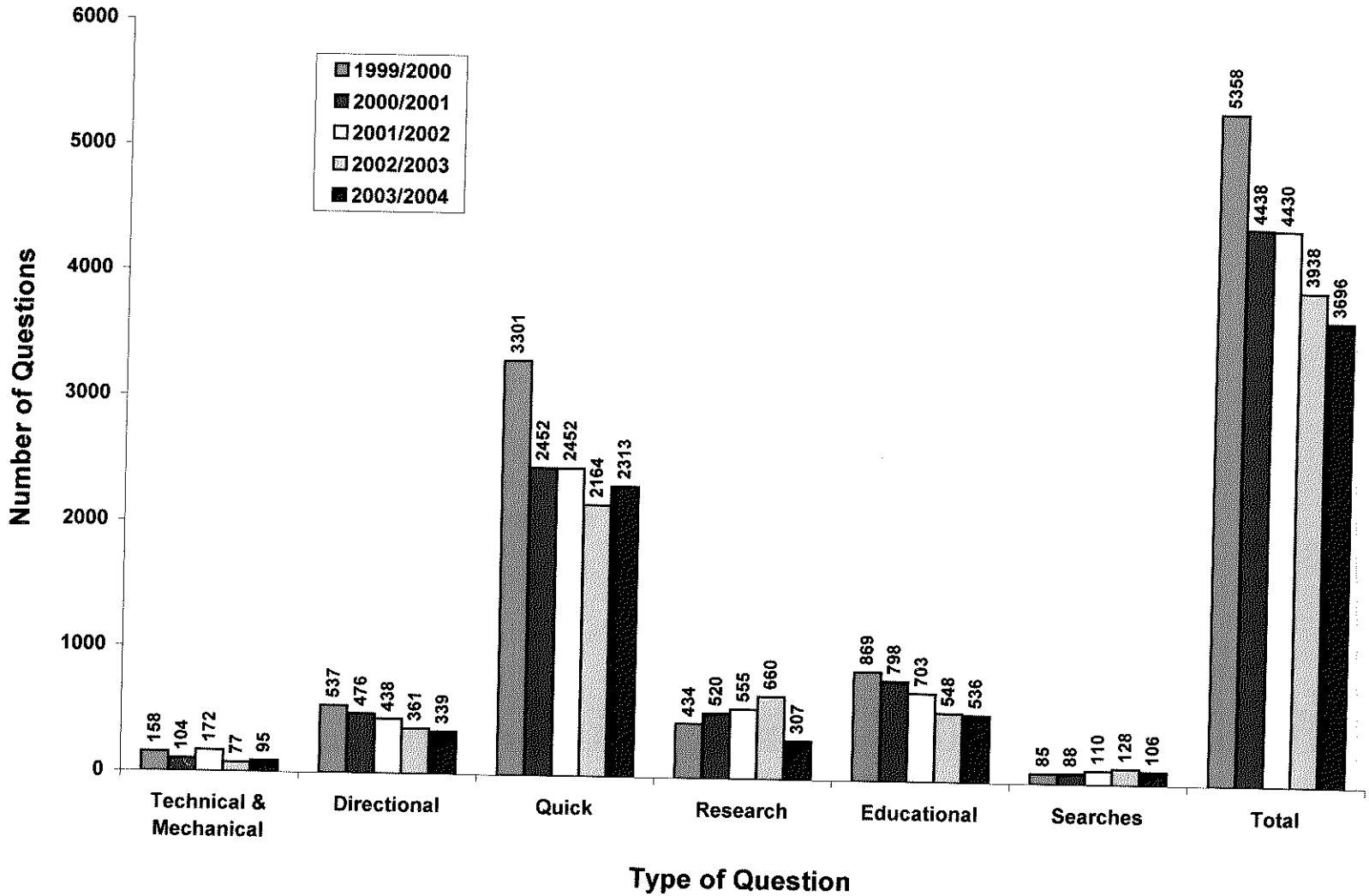
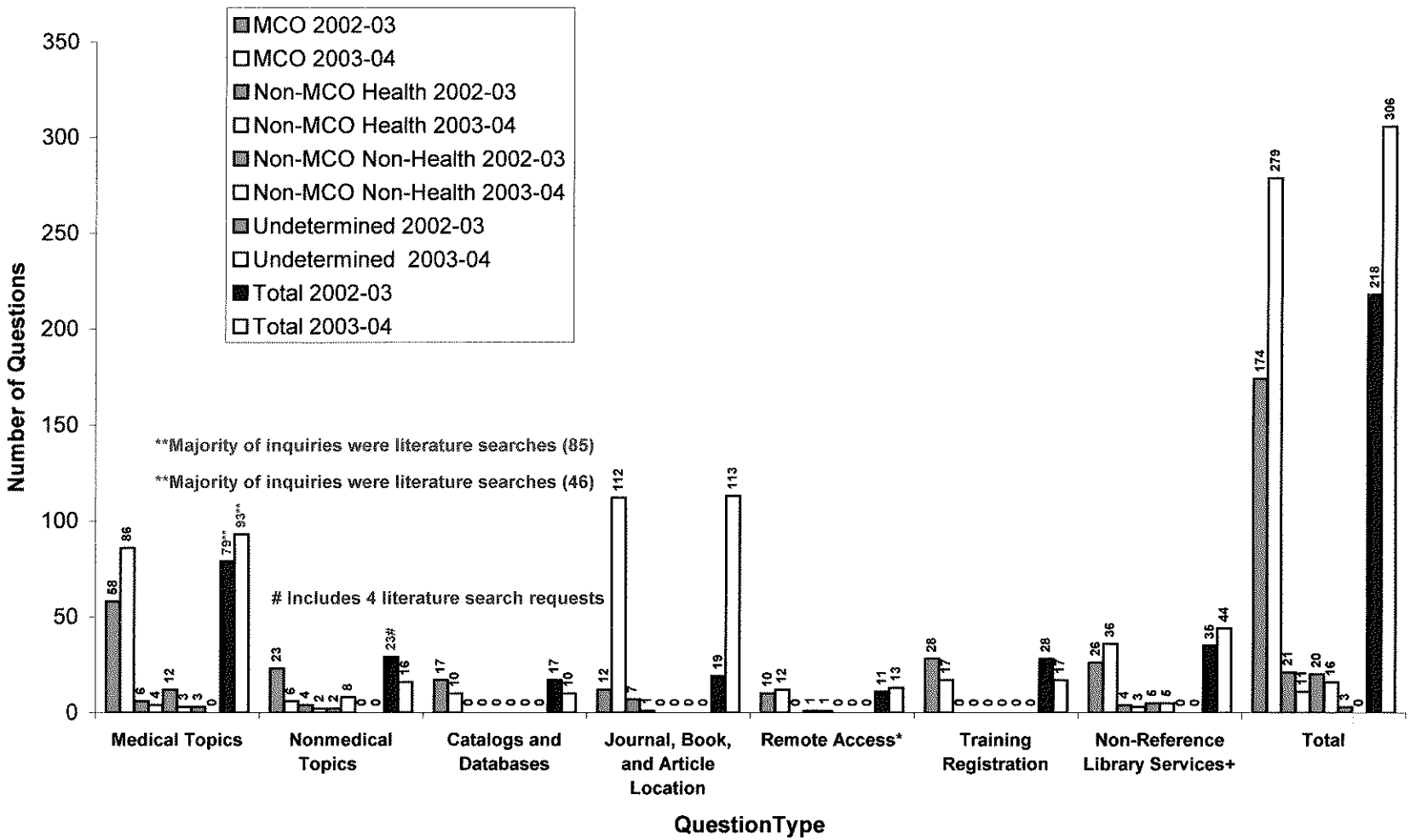
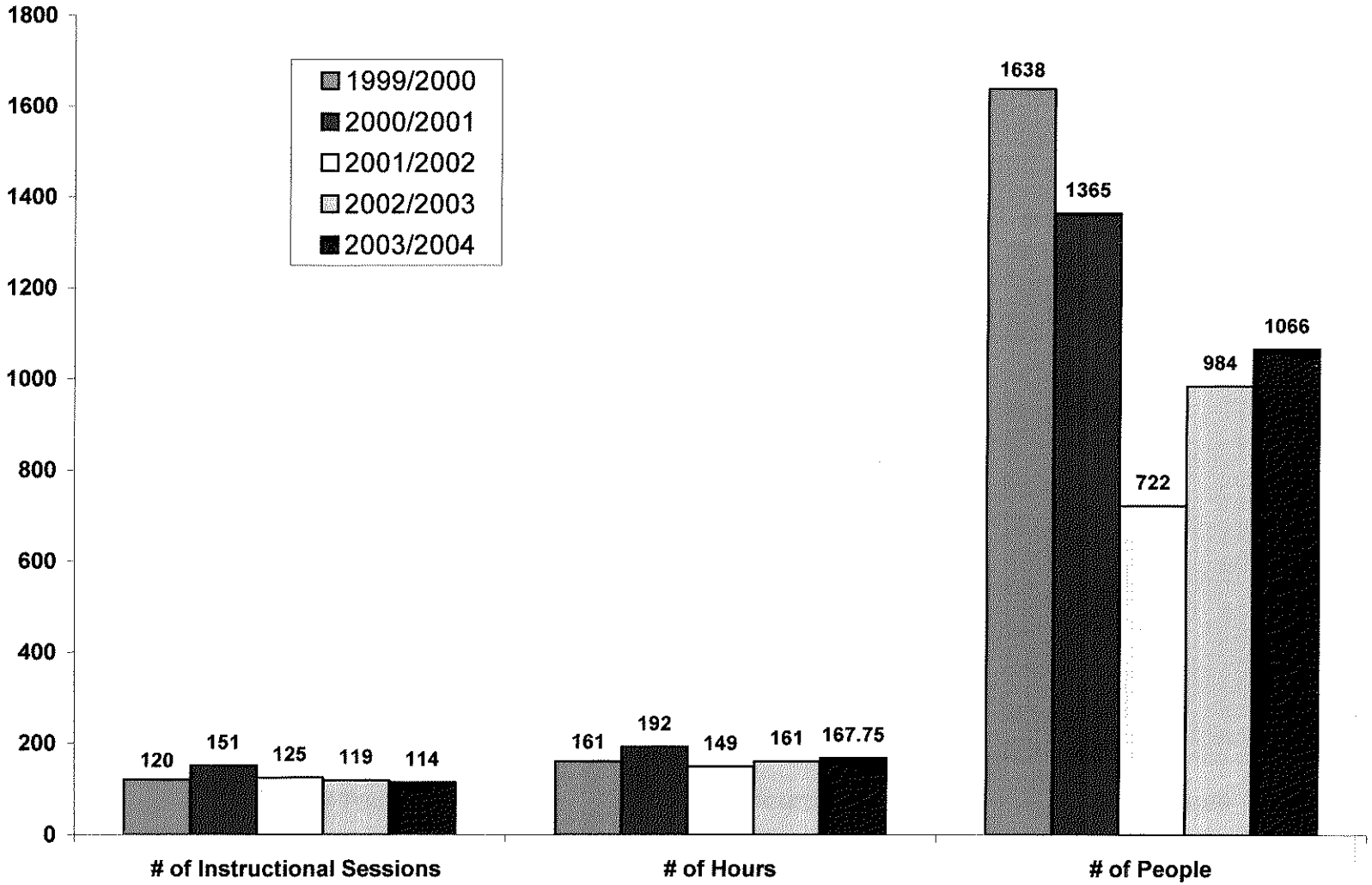
Reference Desk Transactions



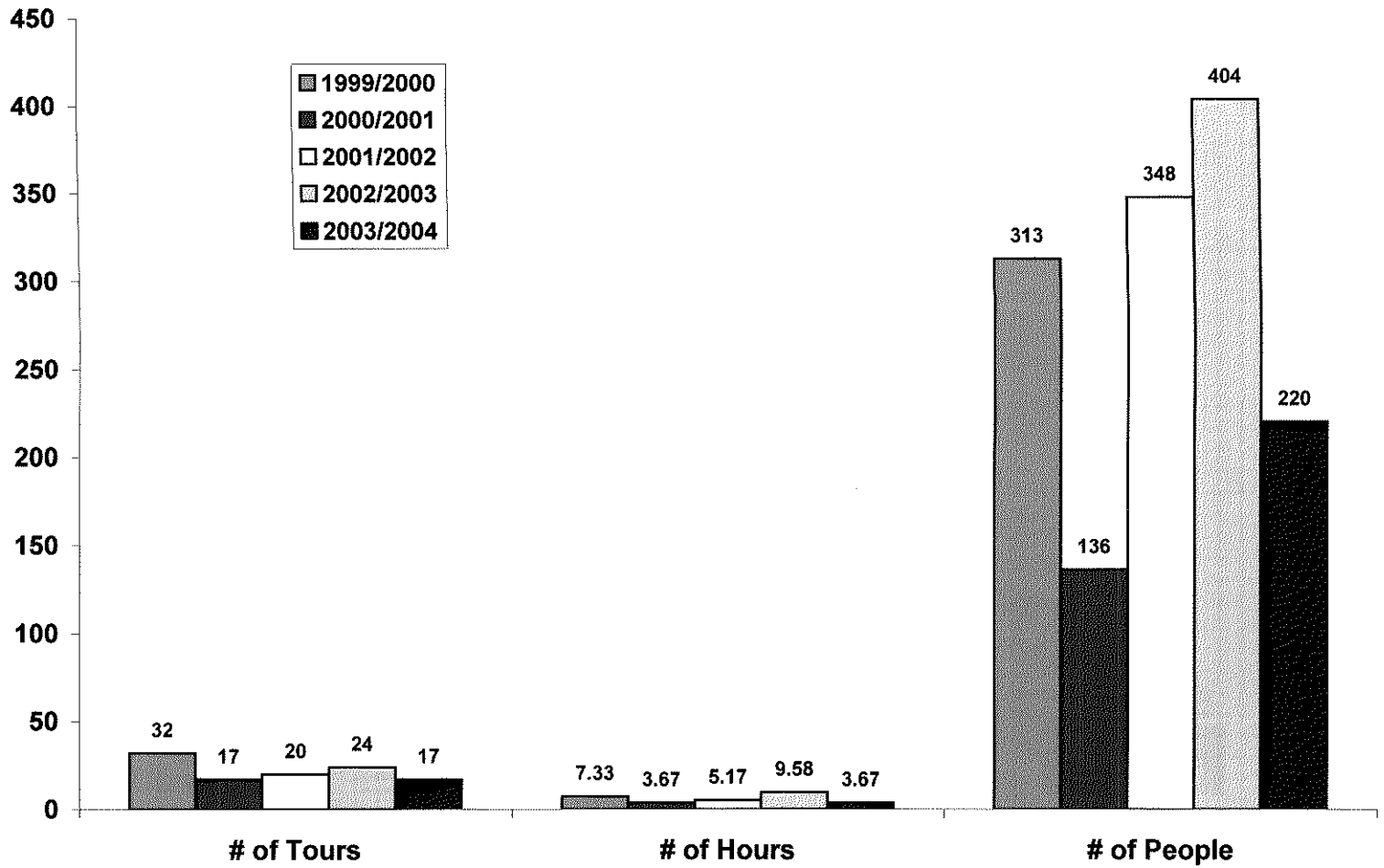
Reference Desk Email Transactions 2002-2004



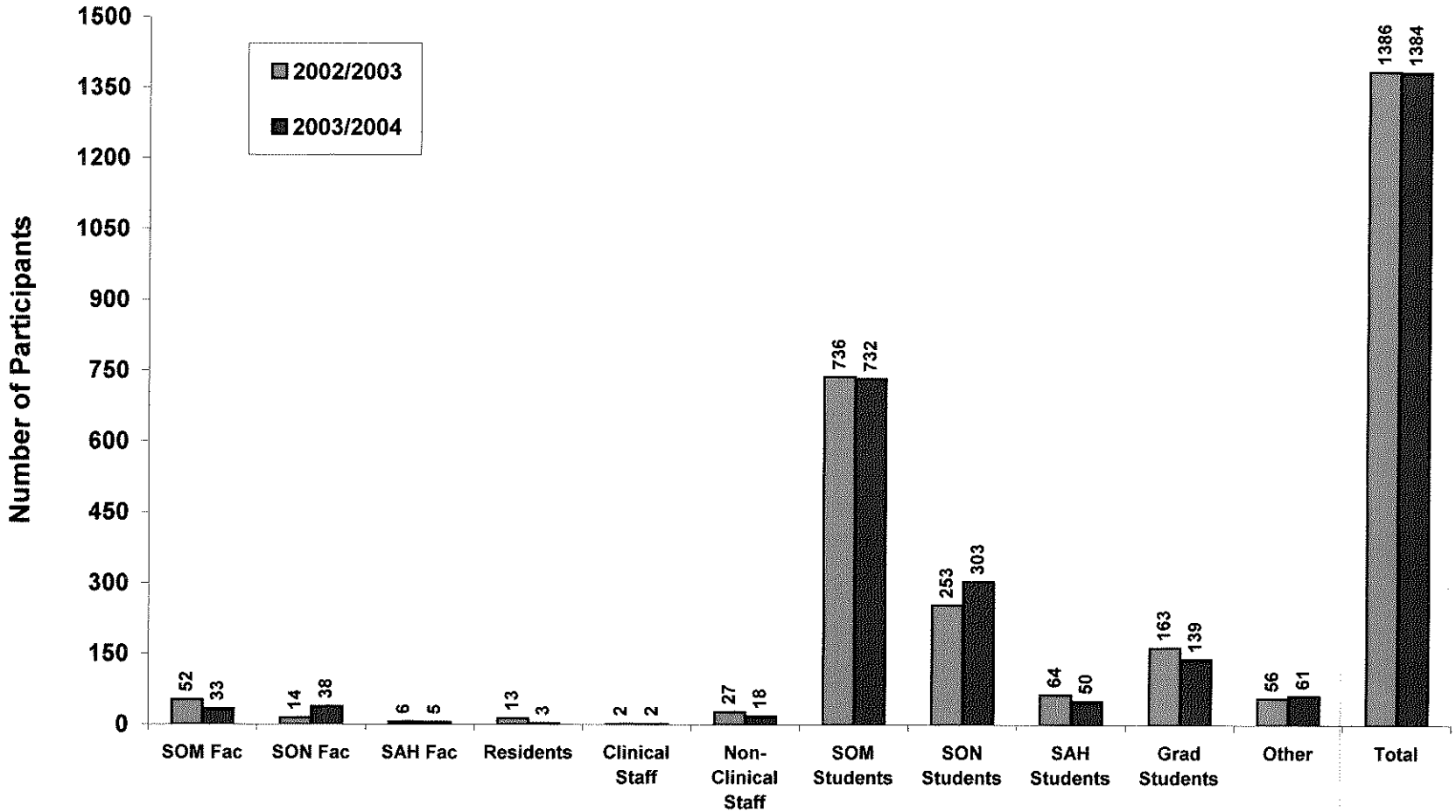
Instructional Sessions



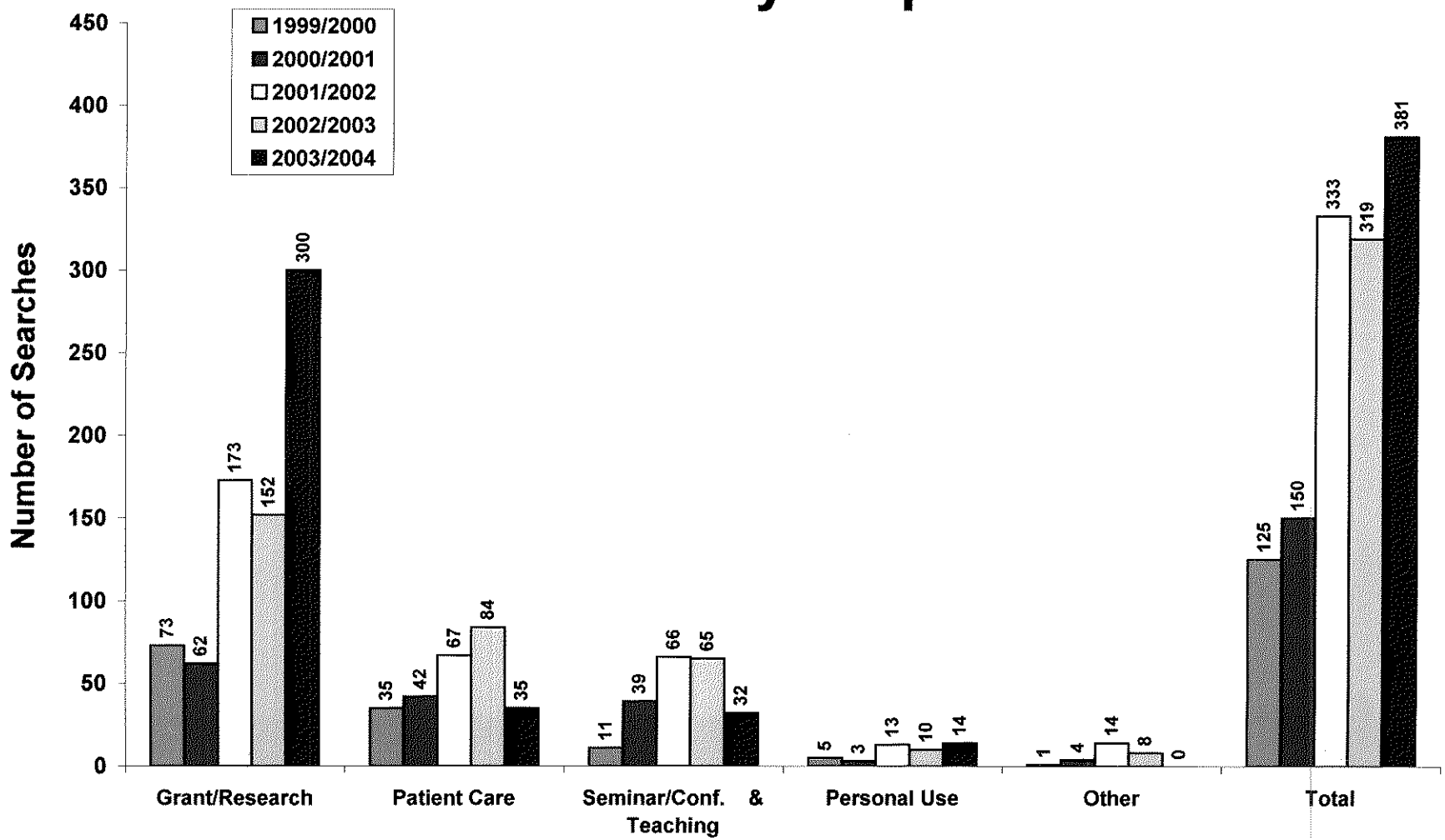
Tour Orientation Sessions

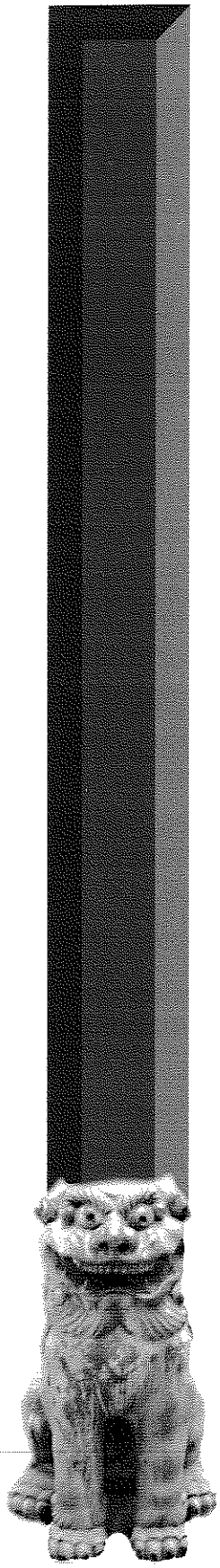


Educational Contacts by Participant Status



Librarian Performed Literature Searches by Purpose





APPENDICES

Raymon H. Mulford Library
Expenditures for Fiscal Year 2003/2004

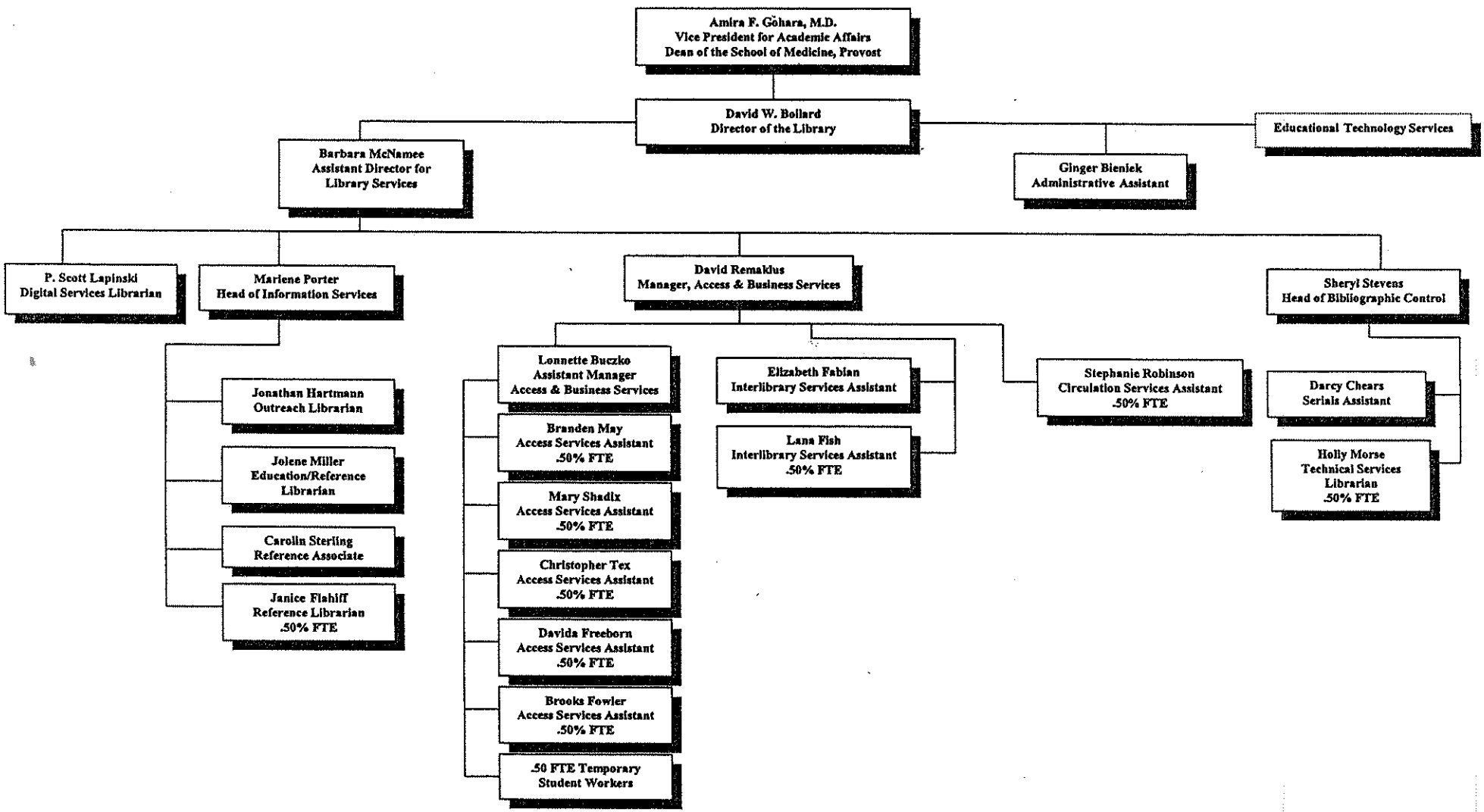
	State Account 3100000	External User Fee 9613100	Foundation Account 174	Total Expenditures
Beginning Balance	**$1,635,278**	**$27,088**	**$3,222**	
100 – Salaries	854,326		0	$854,326
200 – Fringe Benefits	187,952		0	187,952
Payroll Accrual				
TOTAL PERSONNEL	**$1,042,278**			**$1,042,278**
300 – Supplies	32,879	5,295	427	38,601
400 – Travel & Entertainment	0	15,704		15,704
500 – Info & Communication	496,410	3,211	295	499,916
**Library Crosscharge Account*	*(797)*			(797)
600 – Outside Services	63,711		0	63,711
700 – Miscellaneous	0		0	
900 – Equipment	0			
990 – Transfer	0			
TOTAL OPERATING	**$ 593,000**	**$24,210**	**$ 722**	**$ 617,932**
TOTAL EXPENDITURES	**$1,635,278**	**$24,210**	**$ 722**	**$1,660,210**

*The Library is authorized to charge expenditures to its operating budget equal to the balance in the Crosscharge (3101000) account.

Educational Technology Services
Expenditures for Fiscal Year 2003/2004

	Computer Learning Resource Center 33650000	MeDesign 30250000	Media Classroom Support Services 1080100	Photography Services 1080300	Total Expenditures
Beginning Balance	**$277,064**	**$54,582**	**$199,334**	**$105,935**	
100 – Salaries	209,747	34,903	153,880	70,438	$468,968
200 – Fringe Benefits	42,317	7,679	33,854	15,497	99,365
Payroll Accrual					
TOTAL PERSONNEL	**$252,064**	**$42,582**	**$183,734**	**$85,835**	**$564,215**
300 – Supplies	21,500	10,600	18,500	11,600	62,200
400 – Travel & Entertainment	1,700	1,000	0	0	2,700
500 – Info & Communication	800	300	(11,800)	7,000	(3,100)
600 – Outside Services	1,000	100	2,100	1,400	4,600
700 – Miscellaneous		0	0		
900 – Equipment		0	0		0
990 – Transfer					0
TOTAL OPERATING	**25,000**	**$12,000**	**$8,800**	**$20,000**	**65,800**
TOTAL EXPENDITURES	**$277,064**	**$54,582**	**$199,334**	**$105,935**	**$636,915**

Raymon H. Mulford Library
Library Services Division
Organization Chart
June 30, 2004



Raymon H. Mulford Library
Staff Changes – 2002-2003

Library Services

Andrea Oliver resigns as a Reference Librarian in August 2003
Mary Houston retired as LMTA2 in October 2003
Holly Morse is hired as a Reference Librarian in February 2004
Brooks Fowler resigns as LMTA1 in June 2004
Branden May resigns as LMTA1 in June 2004
Patrick Wasserman hired as LMTA1 in October 2003
Christopher Tex hired as LMTA1 in November 2003

Student Staff

Zia Khan hired for Circulation Services – July-October 2003
Melanie Tadayesky hired for Circulation Services – July-August 2003
Adhineta Sudnagunta hired for Circulation Services – August-October 2003
Erik Bork hired for Circulation Services – September-December 2003
Shannon Burt hired for Circulation Services – October-November 2003
Shannon Wilson hired for Circulation Services – January-May 2004
Christopher Jones hired for Circulation Services – February-May 2004

Raymon H. Mulford Library Staff

Effective June 30, 2004

Name	*Service Date*

Administration

David W. Boilard, A.M.L.S. — October 8, 1991
Director
Assistant Professor – Department of Family Medicine
Adjunct Assistant Professor, School of Allied Health

Ginger Bieniek — May 12, 1980
Administrative Assistant

Library Services

Jonathan Hartmann, M.L.S. — January 3, 1994
Outreach Librarian
Instructor, Department of Medicine

P. Scott Lapinski, M.S. — December 1, 1997
Digital Services Librarian
Instructor, Department of Pediatrics

Barbara A. McNamee, A.M.L.S. — February 12, 1996
Assistant Director for Library Services
Instructor, Department of Occupational Therapy

Jolene Miller, M.L.S. — November 1, 1995
Education/Reference Librarian
Instructor, Department of Physician Assistant Studies

Marlene A. Porter, M.L.S. — April 29, 1992
Head of Information Services
Instructor, Department of Family Medicine

David Remaklus, M.B.A. — July 18, 1988
Manager of Access & Business Services

Sheryl R. Stevens, M.S.L.S. — September 1, 1993
Head of Bibliographic Control
Instructor, School of Nursing

Lonnette Buczko — January 29, 1990
Assistant Manager, Business & Access Services

Darcy Chears Serials Assistant	January 19, 1993
Elizabeth Fabian Interlibrary Services Assistant	December 7, 1986
Lana Fish (.50 F.T.E.) Access Services Assistant	February 2, 1995
Janice Flahiff (.50% F.T.E. Reference Associate	August 23, 1999
Brooks Fowler (.50% F.T.E.) Access Services Assistant	July 2002
Davida Freeborn (.50% F.T.E.) Access Services Assistant	January 2003
Branden May (.50 F.T.E.) Access Services Assistant	October 2001
Holly Morse (.50% F.T.E.) Technical Services Librarian	February 2004
Mary Shadix (.50 F.T.E.) Access Services Assistant	September 24, 1995
Carolin Sterling Reference Associate	June 7, 1999
Christopher Tex (.50% FTE) Access Services Assistant	March 2003
Patrick Wasserman (.50% F.T.E.) Access Services Assistant	October 2003

Library Advisory Committee
FY 2003-2004

Martin Rice, Ph.D. (Chairman)

Nicholas Chiaia, Ph.D

Abid Khan, M.D.

David Boilard, A.M.L.S. (ex-officio)

Ray Brinker, M.D.

Keith Crist, Ph.D.

Ronda Hercher, M.D.

Katherine Busby (medical student)

Jeffrey Jablonski, Ph.D. (ex-officio)

Paul Lehmann, Ph.D.

Barbara McNamee, A.M.L.S. (ex-officio)

John McSweeney, M.D.

Nikolai Modyanov, Ph.D.

Sue Idczak, M.S.N., R.N.

Meeting Dates:
October 27, 2003
February 27, 2004
July 12, 2004

Minutes of the Library Advisory Committee meetings are available upon request in the Raymon H. Mulford Library administrative office.

Gifts To The
Raymon H. Mulford Library

The Library would like to thank the following individuals for their generosity in donating cash gifts:

Mr. & Mrs. Charles W. Goddard
North Canton, OH

Mrs. Robert T. Tidrick
New Mexico

Jolene Miller, M.L.S.

Thomas E. Young
Raleigh, NC

David W. Boilard, A.M.L.S.

The Library thanks the following individuals for their thoughtfulness in donating needed books and periodicals to its collection:

Paul Lehmann, Ph.D.
Department of Microbiology
Medical College of Ohio

FY 2003-04

David W. Boilard, A.M.L.S., M.P.H.
Director of the Library
Assistant Professor of Family Medicine; Adjunct Assistant Professor of Allied Health

Service
Medical Library Association (MLA)
Association of Academic Health Science Libraries/AAMC
Midwest Chapter of the Medical Library Association
Greater Midwest Chapter of the National Network of Libraries of Medicine
American Medical Informatics Association
Ohio Health Science Library Association
OhioLINK
    Library Advisory Committee
Ohio Public Health Association
Toledo Area Library Association
Medical College of Ohio
    Curriculum Committee (School of Medicine – Standing)
    Library Advisory Committee – ex officio (Standing)
    Interviewer for Medical School Student Applicants (16 students)
    Faculty Club Board of Directors

Continuing Education
"Reading Between the Lines: Focusing on Health Information Literacy"
    MLA CE Teleconference, September 2003
"Launching a Public Digital Archive" MLA CE, May 2004

Teaching – Education

"Integrative Pathophysiology" PBL Facilitator – 2 blocks	34 contact hr.	SOM-1
"Integrative Pathophysiology – Informatics," Lecturer	1 contact hr.	SOM-1
"Health Literacy" – Lecturer (Physician Patient and Society)	1 contact hr.	SOM-1
"Personal Information Management" elective, Lecturer	6 contact hr.	SOM-4

Co-Coordinator, "Community Oriented Primary Care" for Residents,
    Dept. of Family Medicine (three days of sex education to 8th grade
    at Jones Jr. High School, twice annually)

Meetings
Association of Academic Health Science Libraries – Association of American Medical Schools
    Annual Meeting, Washington, D.C. – November 2003
Medical Library Association annual meeting, Washington, D.C., - May 2004

Publications, Presentations, Grants
"Health Literacy Session" video presentation in "Reading Between the Lines: Focusing on
    Health Information Literacy" – MLA satellite teleconference, September, 2003

Community Service
Vice-Chair - Board of Directors, Comprehensive Addiction System Services (COMPASS)
Executive Committee, COMPASS Corporation for Recovery Services
Northwest Ohio Health Literacy Task Force
"Tar Wars" – 1 hour presentation to 5th grade at LaGrange Elementary School for Dept. Family
    Medicine

Janice M. Flahiff, M.L.S.,
Reference Librarian (half-time)

Service
Medical Library Association (MLA)
Continuing Education
"Electronic Collection Development for Health and Medicine"
"Training for Hand Searchers (in EBM)" MLA CE, January –February 2004
"Expert Searching" MLA CE, March 10, 2004
"Sanford Map Training" [OhioLINK Web based] - 1 hours, July 7
Meetings
OhioLINK Update (Owens Community College), November, 2003
Teaching
CINAHL - 1 block, (1.5 contact hr)
Publications, Presentations, Grants
Book Reviews:
"Coping with Chronic Obstructive Pulmonary Disease" Library Journal, 10/1/2003, 128(16:108, 1/9p
"How Not To Be My Patient: A Physician's Secrets for Staying Healthy and Surviving Any Diagnosis" Library Journal; 10/15/2003, 128(17):90, 1/8p
"Breaking the Headache Cycle: A Proven Program for Treating and Preventing Recurring Headaches" Library Journal, 1/15/2004, 128(1):14, 1/6p
"Back from the Brink: How Crises Spur Doctors to New Discoveries About the Brain Library Journal, 2/15/2004, 129(3):154, 1/4p
"Encyclopedia of Health & Behavior" Library Journal, 7/15/2004, 129(12):116 1/4p

Jonathan Hartmann, M.L.S.
Outreach Librarian
Instructor, Department of Medicine

Service
Medical Library Association
Academy of Health Information Professionals
Midwest Chapter of the Medical Library Association
Ohio Coordinator - Government Relations Committee
Ohio Health Sciences Library Association
Medical College of Ohio – School of Medicine
Interviewer for medical school student applicants (19)
Continuing Education
"Writing and Editing for Peer-Reviewed Library Journals" MLA CE, May 2004
Teaching

"Integrative Pathophysiology" PBL Facilitator – 2 blocks	34 contact hr.	SOM-1
"Personal Information Management" elective, Lecturer	6 contact hr.	SOM-4
"Medical Applications of Computers" Lecturer (5 sessions),	10 contact hr.	AHEC
Findlay, OH - October 2003 for AHEC	7 contact hr.	Preceptors
MEDLINE/PubMed/EndNote/CINAHL Lecturer	4 contact hr.	Various
"CINAHL for Clinical Nursing Groups" Lecturer	4 contact hr.	SON
"CINAHL for GEMINI MSN Students" Lecturer	1 contact hr.	GRAD
"Introduction to PDAs" Lecturer, Bryan, OH - July 2003	1.5 contact hr.	Preceptors

"PDA Applications in Nursing Education" Lecturer
"Nursing Orientation - CINAHL and Library Services" Lecturer

P. Scott Lapinski, M.S.
Computer Services Librarian
Instructor, Department of Pediatrics

Service
American Society Of Information Science and Technology (ASIS&T)
ListProc moderator/administrator for ASIS SIGPUB_L
Michigan Chapter of ASIS&T
Chapter Chair
Other
Participation in Interview & Report for University of Maine "Library Certificate" student
Prepare Practicum with Kent State MLIS Student, Carolin Sterling; Identify Digital Repository Project, and submit required documentation
Medical College of Ohio
"Integrative Pathophysiology" -Maintain PBL Facilitator's web submission form
Web Overview Group
Monitor News Hound
Department of Pediatrics:
Create Residency Access Database of Statistics
Develop system for collating data stored on residents' PDA's
Manage Pediatrics website with updates throughout the year
Update and convert Residency Schedule to E-Paper; keep file updated on webpage

Continuing Education
Self-instructed: software skills to develop Digital Archives (DSPACE) solution for MCO. (e.g., PostgreSQL and TomCAT Java interpreter/web server)

Teaching
"Personal Information Management" elective, Lecturer 6 contact hr. SOM-4

Meetings
EDUCAUSE: November 4–7, 2003 - Anaheim, California

Barbara A. McNamee, A.M.L.S.
Assistant Director for Library Services
Instructor, Occupational Therapy, School of Allied Health

Service
Academic Library Association of Ohio (ALAO)
HealthWeb
Orthopaedics page editor
OhioLINK
OhioLINK Cooperative Information Resource Management Committee (CIRM)
CIRM Liaison to Health Sciences Subject group
Medical College of Ohio
Medical College Hospital Operations Leadership Team (OLT)
MultiCultural Adviory Committee (Standing)
Library Advisory Committee - ex officio (Standing)

Joint Commission Survey 2004 Information Management Committee
MCO Monitor Intranet Team
MCO Monitor NewsHound

Continuing Education

ARL Online Lyceum Course "Power Dynamics," November, 2003.
"Service Amidst Shortage: Strategic Considerations and Operational Challenges" presented by the Health Care Advisory Board, Medical College of Ohio, January 23, 2004.
"Marketing @ Your Library," presented by the OhioLINK Marketing Task Force, May 20, 2004.

Teaching

"Integrative Pathophysiology" PBL Facilitator	16 contact hr.	SOM-1
"Personal Information Management" elective, Lecturer	6 contact hr.	SOM-4

Meetings

ALAO Meeting 29th Annual Meeting, Academic Library Association of Ohio, Dublin, Ohio, November 14, 2003.

Presentations/Papers/Posters/Research

Poster Session: "One Campus Model for Promoting Open Access Publishing : BioMed Central Membership," presented at the 29th Annual Meeting, Academic Library Association of Ohio, Dublin, OH, November 14, 2003.

Awards:

"Leadership Scholarship" from Association of Academic Health Libraries - AAMC

Jolene M. Miller, M.L.S.
Reference/Education Librarian
Instructor, Department of Physician Assistant Studies

Service

Medical Library Association
Academy of Health Information Professionals, Senior Member
Midwest Chapter of the Medical Library Association
Academic Library Association of Ohio
Research and Publications Committee
Medical College of Ohio
Institutional Review Board (Standing)
Department of Physician Assistant Studies
Admissions Committee
Curriculum Committee
Scholarly Project Coordinator
Interviewer of applicants to the Physician Assistant Studies Program
Graduate School
Graduate School Representative for MSN thesis defense

Continuing Education

"Reading Between the Lines: Focusing on Health Information Literacy" MLA CE Teleconference, September 2003
Clinical trials compliance audioconference, MCO, October 2003
Informed consent/assent lecture, The Toledo Hospital, October 2003
Human subject protection lecture, University of Toledo, November 2003
Specimen banking lecture, The Toledo Hospital, November 2003
Curriculum mapping workshop, Bowling Green State University, December 2003
Expert searching teleconference, MLA CE, March 2004
Research databases and repositories audioconference, MCO, April 2004

Information literacy assessment workshop, Bowling Green State University, April 2004

Teaching

Integrative Pathophysiology, Small-Group Facilitator
34.0 contact hr. M-1

Integrative Pathophysiology, Guest Lecturer	1 contact hr.	SOM-1
Personal Information Management" elective, Coordinator and Lecturer	18 contact hr.	SOM-4
Introduction to Nursing Agency, Guest Lecturer	5 contact hr.	SON
Nursing Research, Guest Lecturer	7.5 contact hr.	SON
Environmental and Occupational Health Research, Guest Lecturer	2 contact hr.	Grad
Literature search training for incoming students	1 contact hr.	Various
Campus training (MEDLINE, Cite Verification, EndNote)	7.5 contact hr.	Various
Educational consults for students	14.1 contact hr.	Various

Student Advisor

Kimberly Hills, Department of Physician Assistant Studies, "Limbal Stem Cell Transplantation for the Treatment of Corneal Damage: A Review of the Literature"

Publications, Presentations, Grants

Miller, J. M. (2004). Issues surrounding the administration of a credit course for medical students: Survey of U.S academic health science librarians. *Journal of the Medical Library Association,* 92(3):354-363

Meetings

OhioLINK Regional Briefing, Owens Community College; November 12, 2003

Community Service

"Careers in library and information science;" staffing a roundtable at the American Association of University Women-Toledo Chapter's annual Transitions conference, January 24, 2004

Holly W. Morse, M.L.I.S.
Technical Services Librarian (half-time; entry level)

Service

American Library Association
Medical Library Association
Midwest Chapter of the Medical Library Association

Continuing Education

Anti-Harassment Training Program, August 2004
MCO new employee training, February 2004

Marlene A. Porter, M.Ln.
Head of Information Services
Instructor, Family Medicine Department

Service

American College and Research Libraries
American Library Association
Medical Library Association
Public Services Section
Chair, May, 2004 – Present
Chair-Elect – May, 2003 – May, 2004)

Information Management Education Special Interest Group
Continuing Education Committee, May, 2002 – Present
Web-based Learning Taskforce, May, 2003 – Present
Independent Reading Program Subcommittee, May, 2003 – Present
Midwest Chapter of the Medical Library Association
Academic Library Association of Ohio
Ohio Health Sciences Library Association
Communications Committee
Secretary (June, 2000 – June, 2004)
OhioLINK
User Services Committee
Volunteer Presenter for OhioLINK Regional Briefing
Website Design Subcommittee
Web-based Bibliographic Management System Subcommittee, 2004
WebRef Subject Queue Task Force, 2003 – Present
Medical College of Ohio
Faculty Senate Representative, Dept. of Family Medicine
Interviewer for Medical School Student Applicants
Faculty Club
Faculty Club Board
Treasurer – January, 2004
Continuing Education Advisory Committee (Standing)
Institutional Review Board - alternate (Standing)

Continuing Education

"Reading Between the Lines: Focusing on Health Information Literacy" MLA CE Teleconference, September 2003
"Evidence Based Medicine for Librarians" MLA CE, November 2003
EBSCO Administrative Training, January 2004
"Student Learning Assessment in the Library" Workshop, April, 2004
"Medical Subject Headings (MeSH) for Searchers," MLA CE, May 2004

Teaching

"Integrative Pathophysiology" PBL Facilitator - 1 block	16 contact hr.	SOM-1
"Integrative Pathophysiology," Informatics Lecturer	1 contact hr.	SOM-1
"Personal Information Management" Lecturer (elective)	6 contact hr.	SOM-4
BSN Research – CINAHL, Guest Lecturer	16 contact hr.	SON-2
Campus Training (MEDLINE, CINAHL, Cite Verification, EndNote)	1.75 contact hr.	Various

Meetings

OhioLINK WebRef Subject Queue Task Force Meeting, Cleveland, OH, August, 2003
Ohio Health Sciences Library Association Fall 2003 Meeting, Dayton OH, October 2003
OhioLINK Regional Briefing, Toledo, OH, November 2003
OhioLINK Web-based Bibliographic Management System Subcommittee meeting, Columbus OH, January 2004
Ohio Health Sciences Library Association Spring 2004 Meeting, Columbus, OH, April 2004
Medical Library Association Annual Meeting, Washington, DC, May, 2004
OhioLINK User Services Committee meetings, Columbus, OH, monthly 2003 – 04

Sheryl R. Stevens, M.S.L.S.,
Head of Bibliographic Control
Instructor, School of Nursing

Service

Medical Library Association
- Academy of Health Information Professionals (Distinguished Level)
- Nursing and Allied Health Section
- Technical Services Section

Midwest Chapter/Medical Library Association
- President-Elect (elected office)
- Member, Executive Board

American Library Association
Association for Library Collections & Technical Services/American Library Association
North Atlantic Serials Interest Group
Health Sciences OCLC Users Group
Metropolitan Detroit Medical Library Group
OhioLINK Database Management Standards Committee

Continuing Education

Seminar preceding the Charleston Annual Conference on Book & Serials Acquisitions, November 2003 (Charleston, SC),"From Selection to Access: Optimizing the Collections & Technical Services Workflow"

"Library Directors: Knowledge, Skills, & Career Paths" MLA CE course, Washington, DC, May 2004

Meetings

Charleston Annual Conference on Book & Serials Acquisitions, Charleston SC, November 2003
Medical Library Association/Midwest Chapter Executive Board Meeting, Chicago, March 2004
Medical Library Association Annual Meeting, Washington, DC, May 2004
Metropolitan Detroit Medical Library Group Summer Meeting, Troy MI, June 2004

Publications, Presentations, Grants

"Replacing Print Journals With Electronic: What are MDMLG Libraries Doing?" *Metropolitan Detroit Medical Library Group News*, 30(1), September 2003.

"Metadata = Data About Data = Cataloging." *Metropolitan Detroit Medical Library Group News*, 30(3), February 2004.

"From Static to Dynamic: Delivering Web Content From Databases." *Metropolitan Detroit Medical Library Group News*, 30(4), April 2004.

"Suitably Attired: Does It Matter What You Wear to Work?" *Metropolitan Detroit Medical Library Group News*, 30(5) June 2004.